# **Banking and payment transactions**

Updates edition 2022 – June 2024







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# Corrections and new content (June 2024)

The banking world is changing continually, meaning that the content of the material in BankingToday (BT) also changes from year to year. It is a key objective that the content of BT is always up-to-date.

This is why Compendio Bildungsmedien publishes an updated and corrected version of BankingToday each year.

This update ensures that purchasers of the 2022 edition have up-to-date information in each case:

- This update is supplemented at the beginning of June for three consecutive years and published on www.compendio.ch/bankingtoday
- This ensures that all amendments and additions to the teaching material are familiar for preparing the final examinations in summer or in spring.

**Tip:** We recommend noting the amendments and additions contained in the update in the teaching material early in the preparation phase or transferring them to the teaching material. This allows you to benefit from a repetition effect that cannot be underestimated.

Section	Banking 1: Introduction to the World of Banking
1.1.1 Capital and credit intermediation	Switzerland has had <b>negative interest rates</b> from 2015 to 2022. Additional bullet point in "Bringing savers and borrowers together":
	Switzerland has had negative interest rates from 2015 to 2022. This meant that the banks no longer rewarded savers in the form of interest under certain circumstances. In fact, above certain sums, the banks charged interest to savers for depositing funds. The limits for this varied from bank to bank.
1.1.1 Capital and	Bank value chain. New description in the "Transformation process" section:
credit intermediation	The three aspects of transformation are at the heart of a bank's traditional value creation. Value creation means that the bank's work adds some extra value here, which the bank profits from financially. Value creation is often not limited to just one element, which is why we also talk about the "value chain". A good way of thinking about this is to visualise a production facility where a raw material is processed by a company and turned into a new intermediate or end-product. Depending on the industry, there may be multiple participants involved. Or sometimes the same entity will work on multiple production stages at the same time.
	To return to a bank, risk transformation is one area where a financial institution's value creation takes place. However, risks in relation to a sustainable/unsustainable business model are also increasingly visible in banks' value chains. A bank that does not manage these risks or does not manage them adequately may see its value creation significantly dented.
1.2.2 Banking activities	The topic of sustainability is gaining in importance in banking. Update in the paragraph on "Asset Management - wealth management":
	Is the client looking for a high return, and if so, is she willing to accept high levels of risk? Or does she prefer a lower, but more regular return which involves lower, calculated risk? Will the client need the money invested, or part of it, at a particular time or for a particular purpose, such as to fund a child's education or for (early) retirement? What is the position with regard to sustainability? How important is this to the client? Different goals call for different strategies. The bank must adhere to the strategy that best suits the client and has been put down in writing.

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Section	Banking 1: Introduction to the World of Banking		
2.1.2 Excursus: Swiss National Bank statis- tics and bank catego- ries	Following the takeover of CS by UBS, there is now only one major bank in Switzerland:  Big banks  UBS AG is now the only big bank in Switzerland.		
	Clientele/ Commercial activities	UBS is a universal bank. She is among the biggest private and investment banking establishments worldwide.	
	Geographic focus	Despite its international focus, UBS is also very active in Switzerland and has a broad presence in Switzerland through its branches.	
	<b>Business structure</b>	UBS is a joint-stock company.	
	Specific features	The balance sheet totals of UBS accounts for a significant proportion of the balance sheet total of all Swiss banks. To ensure the confidentiality of the data, the SNB no longer publishes detailed figures on the big banks group.	
3.1.1 Current and future challenges	The Swiss financial center has to master many challenges. New subsection 3.1.1 describes these:  The Swiss financial centre has many challenges to contend with, now and in the future, so that it can remain attractive.  On the political front, the Federal Council in particular needs to act. To ensure the financial centre is future-proof, it has devised the Swiss financial market policy, which is based on three pillars:  Sustainability Innovation Interconnection  Within the area of sustainability in particular, the Federal Council has set itself the objective of reinforcing Switzerland's position as a standard-setter for sustainable finance.		
3.3 International organisations	New section on UN, OECD and WTO:  UN, OECD and WTO  The United Nations (UN) is an intergovernmental organisation whose mission is to maintain international peace and security, and promote friendly relations between nations in order to support international cooperation.  The UN is also a relevant institution for Swiss banks. The United Nations Environment Programme (UNEP) gave rise to the first Finance Initiative (FI), under which sustainability issues are addressed in partnership with the financial sector. The aim is to embed sustainability within financial market practices.  The Organisation for Economic Co-operation and Development (OECD) is an international organisation which promotes policies that foster the prosperity and social wellbeing of people all over the world. The overall objective of the World Trade Organisation (WTO) is to help its members use trade as a means to raise living standards, create jobs and improve people's lives. The WTO operates the global system of trade rules.		
Chapter 3 Summary	<ul> <li>Addition of the summary with the international organizations UN, OECD and WTO:</li> <li>United Nations (UN) – bank of central banks. It is also an international forum for cooperation between national banks and supervisory authorities. It gave rise to the first Finance Initiative (FI), under which sustainability issues are addressed in partnership with the financial sector.</li> <li>Organisation for Economic Co-operation and Development (OECD) – promotes policies that foster the prosperity and social wellbeing of people all over the world.</li> <li>World Trade Organisation (WTO) – The WTO operates the global system of trade rules.</li> </ul>		
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#### Section

# Banking 2: Banking regulation, compliance, annual financial statements and risk management

## 1.3.1 A closer look at the new Federal Act on Data Protection (nFADP)

The importance of data protection has been rising steadily over the last few years. Today, huge volumes of data are available that can be **created**, **used**, **evaluated** and **saved**, but also **misused**.

In the banking sector in particular, where personal data is created and processed, data protection is crucial in addition to bank customer secrecy; such as when:

- entering into new business relationships with private clients (natural persons);
- recruiting new staff:
- doing business with competitors that involves the processing of personal data (e.g. of employees);
- collecting personal data for marketing purposes.

#### What are the legal foundations?

The fully revised FADP entered into force on 1 September 2023 and it applies to all companies and industries that process the personal data of natural persons, i.e. that obtain, save, store, use, modify, publish, archive, delete or otherwise use personal data.

Depending on the business model and use case, the EU GDPR may apply in addition to the FADP, including for companies based in Switzerland. The territorial scope of the GDPR for controllers not established in the EU is based on Art. 3 para. 2 GDPR. This means that the regulation does not just apply to natural persons resident in the EU.

This regulation applies to the processing of personal data of data subjects located in the EU by a controller not established in the EU, where the data processing activities are related to:

a) the offering of goods or services to data subjects in the EU or EEA, irrespective of whether these data subjects are required to make a payment.

b) monitoring of the behaviour of data subjects, as far as such behaviour takes place in the EU or EEA. Data protection law is closely linked to bank client confidentiality (Art. 47 BankA; see the module "Banking 1"), even if the purposes differ. Bank client confidentiality extends to natural and legal persons and protects the confidentiality of bank customers (e.g. prior to the disclosure of data to genuine third parties), while the FADP is applicable to natural persons and is primarily intended to protect informational self-determination.

### Objectives of the new, completely revised Federal Act on Data Protection

The purpose of the Federal Act on Data Protection is not to protect personal data, but to protect the informational self-determination of the person to whom the personal data relates. This means anyone who processes personal data has to observe processing principles and meet statutory obligations.

Data protection supervision is the responsibility of the Federal Data Protection and Information Commissioner (FDPIC).

### Who is entitled to data protection and what data does this concern?

The Federal Act on Data Protection protects natural persons whose data is processed:

- Personal data concerns all details (data, information) that relate to a natural person (e.g. telephone number, photo, email address, social insurance number or IP address).
- Particularly sensitive personal data is ultimately determined by the legislator. this comprises personal data about religious, philosophical, political and trade union views/activities, about health, the personal sphere, or racial or ethnic affiliation; genetic or biometric personal data which uniquely identifies a natural person, or about administrative or criminal proceedings or sanctions, as well as personal data relating to social assistance measures. Particular attention should be paid to these aspects when processing data.

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	Where should care	be exercised in processing personal data?
	or unlawfully violate a ing data:	e processed lawfully. This means that data processing should not violate any laws natural person's privacy. The following principles must be observed when process-data processing (see Art. 6 FADP)
	Lawfulness, pro-	The processing of personal data is <b>proportionate</b> if it is suitable for achieving its
	portionality and good faith	intended purpose. The data to be processed must be required. As a rule, more personal data may be processed if the processing serves multiple purposes. Personal data should be destroyed or anonymised as soon as it is no longer required for the processing purpose, subject to statutory or private archiving obligations.
	Defined purpose and transparency	Personal data should be collected only for a <b>defined purpose</b> that is clear to the data subject; data should be processed only if it is compatible with this purpose.
	Data integrity (accuracy)	Anyone who processes personal data must make certain that it is <b>correct</b> . This presupposes that the requirements for accuracy are defined for each use case. They must take all reasonable measures to ensure that data that is inaccurate or incomplete in respect of the purpose for which it was collected or processed is rectified, erased or destroyed.
	Consent	If the data subject's <b>consent</b> is required, such consent is valid only if it has been given voluntarily for one or more specific processing operations after appropriate information.
		If consent is required on an exceptional basis, it must be expressly gathered for the following data processing activities:
		a) the processing of particularly sensitive personal data;
		b) high-risk profiling by a private individual;
		c) profiling by a federal body; d) a disclosure to a foreign country without an adequate level of data protection.
	Fig. 1-8 Data process	-
	Information obliga-	The data subject must be <b>informed</b> if their personal data is collected, unless
	tion	exceptions pursuant to Art. 20 FADP apply. The data subject must be informed of the identity and contact details of the controller and the purpose of the data processing. If personal data is shared with third parties for processing, this must also be disclosed.
		If the data is not collected from the data subject, the data subject must be informed of the categories of personal data processed (cf. Art. 19 para. 3 FADP).
		If personal data is shared abroad, the data subject must be informed of the country or international body (cf. Art. 19 para. 4 FADP).
	Recording obligation	The controller and the processor each have an obligation to <b>record their processing activities</b> (cf. Art. 12 para. 1 FADP). NOTE: the Federal Council makes exceptions for companies that employ fewer than 250 people and where the data processing entails a low risk of injury to the person of the data subject (cf. Art. 12 para. 5 FADP).
		<ul> <li>The controller's identity;</li> <li>The processing purpose;</li> <li>A description of categories of data subjects and categories of personal data processed;</li> <li>The category of recipients;</li> <li>The storage period for the personal data or the criteria for determining this period, where possible;</li> <li>A general description of the measures taken to ensure data security, where possible;</li> <li>If data is shared abroad, the country and the guarantees.</li> </ul>

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	Reporting obligation	If there is a data breach and this is likely to result in a high risk to the data subject's person or fundamental rights, this must be <b>reported</b> as soon as possible. The controller should report the data breach to the <b>FDPIC</b> (Federal Data Protection and Information Commissioner) as soon as possible if it is likely to result in a high risk to the data subject's person or fundamental rights. As a minimum, the report should include the type of data breach, its consequences and the measures taken or planned (cf. Art. 6 para.1 and 2 FADP).
		The processor reports a data breach to the controller as soon as possible. The controller informs the data subject if this is necessary for their protection or if the FDPIC requests it (cf. Art. 6 para. 3 and 4 FADP).
	Data protection impact assessment	Rapid technological developments mean that the consequences of data processing are not always clear. If processing entails a high risk to a data subject's person or fundamental rights, a <b>data protection impact assessment</b> must be carried out.
		Data protection impact assessments must include a description of the planned processing. It must outline the risks of data processing and the measures to protect persons and, where applicable, fundamental rights (cf. Art. 22 para. 3 FADP).  NOTE: The data protection impact assessments must be carried out in advance.
	"Privacy by design" and "pri- vacy by default"	Controllers are required to ensure "privacy by design" and "privacy by default". Here, legal specifications by the competent departments, as well as functions, must be transferred into stand-alone specifications for technical and organisational measures (TOM) (cf. Art. 7 FADP).
	Sharing data with third parties and transmitting data abroad	If personal data is shared or transmitted abroad, control over such data is lost to a certain extent. There is a risk that personal data will not be adequately protected, i.e. the processing principles in particular (see above) will not be met and the data subjects' rights will consequently be infringed. As such, special rules apply to data sharing and transmission abroad.
		Sharing data with third parties:
		Personal data may be passed on to "contract processors" (cf. Art. 5 lit. k and 9 FADP), if this is contractually agreed or provided for by law and it ensures data security with third parties if this is contractually agreed or protected by law.
		Transmission of data abroad:
		Personal data may be shared without additional conditions in countries which guarantee that personal data is adequately protected (cf. Art. 16 FADP). The Federal Council determines which countries have "adequate" protection. It publishes a list of such countries;
		for example, all EU countries offer adequate protection.
	Profiling and automated individual decision making	<b>Profiling</b> is any type of automated processing of personal data which consists of using this personal data to evaluate certain personal aspects of a natural person, particularly to analyse or predict aspects relating to work performance, economic situation, health, personal preferences, interests, reliability, conduct, whereabouts or change of whereabouts of this natural person (Art. 5 lit. f FADP). Example: automated creation of a customer profile for the transmission of customised online advertising or the offer of appropriate investment recommendations.
		<b>Automated individual decision-making</b> is a decision based exclusively on an automated processing activity which entails a legal consequence for the individual or which significantly affects them (Art. 21 FADP). Example: automated credit assessments for accepting and executing customer orders in e-banking.

Section	Banking 2: Banking	regulation, compliance, annual financial statements and risk management	
	What rights does someone have to their data?		
	Data subjects affected by data processing have the following rights in particular:		
	Fig. 1-9 Rights of data subjects affected by data processing		
	Data subject rights	Right of access:  Data subjects have the right to receive information about the following:  controller's identity/contact details personal data processed purpose of processing storage period origin of the personal data processed whether automated individual decision making is in place third-party recipients of the personal data processed The controller is required to provide this information free of charge, usually within 30 days.	
	Right to data portability	Anyone can request that the controller <b>surrenders their electronic personal data</b> if the controller processes the data using automated means and the personal data was processed with the person's consent or in connection with a contract (cf. Art. 28 para. 1 FADP).	
	Right to rectifica- tion and right to "be forgotten"	If personal data is incorrect, there is a <b>right to rectification</b> . The data subject may request such a rectification unless a legal regulation prohibits this or the personal data is processed for archiving purposes in the public interest.  The same applies to the right to erasure or "to be forgotten". If the purpose for	
		processing personal data has been fulfilled and if there are no statutory or private reasons for archiving, the deletion of the data may be requested.	
	When does a data	protection infringement occur?	
	processing, this usuall Data Protection (FADF  the data subject's  legal authorisation		
	Example		
	purposes without infor	ngement occurs if a bank uses addresses that are publicly accessible for marketing rming the data subject (e.g. the bank fails to provide the data subject with a link to s promotional brochure).	
	What recourse doe	es the victim of an infringement have?	
	sharing of personal da 32 para. 2 FADP). How cessing (e.g. in the are	ects can demand that the specific data processing operation is suspended, specific ta with third parties is prohibited, or that the data is deleted or destroyed (cf. Art. vever, these rights are not absolute; for example, in the event of statutory data process of money laundering) or in the event of data processing involving an overriding ers, these rights do not apply.	

Section	Banking 2: Banking regulation, compliance, annual financial statements and risk management
2.5 Ordinances and self-regulation	Update of fig.16 "Laws, regulations and self-regulation for banking supervision":
	Banking supervision laws  1. Financial Institutions Act (FinIA)  2. Financial Services Act (FinSA)  3. Anti-Money Laundering Act (AM LA)  4. Financial Market Infrastructure Act (FinMIA)  5. Financial Market Supervision Act (FINMASA)  6. Banking Act (BankA)  7. Collective Investment Schemes Act (CISA)  8. Insurance law (IOA and IPA)  9. Mortgage Bond Act (MBoA)
	Banking supervision ordinances (selection)  1. Banking Ordinance (BankO)  2. FINMA Foreign Banks Ordinance (BIO-FINMA)  4. Collective Investment Schemes Ordinance (CISO)  5. FINMA Anti-Money Laundering Ordinance 1 (AMLO-FINMA 1)  6. Capital Adequacy Ordinance (CAO)  7. FINMA Accounting Ordinance  6. Code of Conduct with regard to the Exercise of Due Diligence (CDB)  2. Agreement on self-regulation for the deposit insurance scheme  3. Guidelines on the treatment of assets without contact and dormant assets held at Swiss banks (Guidelines on Dormant Assets)  4. Guidelines on informing investors about structured products  5. Portfolio management guidelines  6. Code of Conduct with regard to the Exercise of Due Diligence (CDB)  2. Agreement on self-regulation for the deposit insurance scheme  3. Guidelines on on the treatment of assets without contact and dormant assets held at Swiss banks (Guidelines on Dormant Assets)  4. Guidelines on informing investors about structured products  5. Portfolio management guidelines  6. Code of Conduct with regard to the Exercise of Due Diligence (CDB)  2. Agreement on self-regulation for the deposit insurance scheme  3. Guidelines on Dormant Assets  4. Guidelines on informing investors about structured products  5. Portfolio management guidelines  6. Code of Conduct with regard to the Exercise of Due Diligence (CDB)  2. Agreement on self-regulation for the deposit insurance scheme  3. Guidelines on informing investors about structured products  5. Portfolio management guidelines  6. Code of Conduct with regard to the Exercise of Due Diligence (CDB)  9. Guidelines on informing investors about structured products  9. Guidelines for reviewing, assessing and processing mortgage-backed loans  9. Guidelines for financial service providers on the integration of ESG preferences and ESG risks into investment advice and portfolio management  10. Guidelines for mortgage providers on the promotion of energy efficiency
2.6.1 Swiss Financial Market Supervisory Authority (FINMA)	Addition of the subchapter with FINMA's objectives:  FINMA pursues the following aims in its supervisory activities: (see also https://www.finma.ch/en/finma/supervisory-objectives/)  • Protecting the functioning of the financial markets: Ensuring the stability of the financial system and promoting trust in the functioning of the financial markets.  • Protecting individuals: Protecting creditors, investors and insured persons against institutional insolvency, disreputable business practices and unequal treatment in stock exchange execution.  Promoting the reputation of the financial marketplace: Strengthening the competitiveness and reputation of the Swiss financial centre.
3.8.1 Liquidation of a bank	New regulation in the handling of joint accounts:  Joint account in two or more names  When two or more people jointly hold an account, this community of account holders is treated as its own separate client for the purposes of protection.
3.8.1 Liquidation of a bank	New regulation on privileged claims:  There is also one exception to this rule: vested benefits accounts and pillar 3a pension accounts are preferential up to a further CHF 100,000 each. Everything above this limit also enters into class III of the collocation plan.  In total a maximum of CHF 300,000 can therefore be counted as preferential claims per customer.

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4.1.6 Sustainability reporting	New subchapter: As "companies of public interest", banks are required to publish a <b>non-financial report</b> each year. This includes reporting on environmental matters, including CO2 targets in particular, social matters, employee matters, respect for human rights and anti-corruption activities.		
	The report contains the information that is needed in order to understand the course of business, the business performance, the state of the company and the impact of its activities on these matters.  It encompasses in particular:		
	<ol> <li>Description of the business model</li> <li>Description of the concepts pursued, including the due diligence applied</li> <li>Presentation of the measures taken to implement these concepts and an assessment of the effective.</li> </ol>		
	<ul> <li>tiveness of these measures</li> <li>Description of the material risks and how the company manages these; material risks are those that arise from the company's own business activities and where relevant and proportionate, that arise from its business relationships, products or services</li> <li>Material performance indicators for the business activities</li> </ul>		
	The report may also draw on national, European or international rules, such as the principles of the Organisation for Economic Co-operation and Development (OECD), in which case this should be mentioned in the report. The report must be written in a national language or in English.		
	The non-financial report must be approved and signed by the most senior management or administrative body and approved by whatever body is responsible for approving the annual financial statements. The most senior management or administrative body ensures that the report is published electronically immediately after it has been approved and remains publicly available for at least ten years.		
	(Source: Art. 964a et seq. of the Swiss Code of Obligations)		
5.1.1 Stage 1 – identifying and understan-	Additional bullet point under indirect risks:  Sustainability risk:		
ding the risks	Description: Risks resulting from climate change (more storms, rising sea levels) and transition-related risks such as market trends, regulatory measures, technology and reputational risks. However, there are also opportunities in this area, such as efficiency gains from reducing energy consumption, new markets, new e-products, etc.		

Section	Money Laundering		
Chapter 1	No corrections identified.		
2.2.1 Anti Money Laundering Act (AMLA)	The revision of the AMLA has resulted in a stricter duty of due diligence for financial intermediaries since January 1, 2023:		
	Due diligence requirements		
	The MLA requires that financial intermediaries respect the following procedures.		
	Fig. 2-3 Six key requirements		
	Identification of the contracting party		
	Organisational measures     Contract the beneficial owner		
	Requirements		
	Record keeping     Record keeping     Record keeping     Record keeping		
	4. Special due diligence obligations in the event of suspicion and significant risk		

Section	Money Laundering	
	1. Identification of the contracting party	No business dealings using a false identity. The bank must know who their client is. It must therefore identify each of its clients by surname, first name, address of domicile, date of birth and nationality.  Generally, banks ask to see official photo ID or proof of business registration.
	2. Identification of the beneficial owner	The beneficial owner may be:  • The contracting party personally • A third person • The controller in the case of operating legal persons or partnerships The Money Laundering Act aims to promote transparency in the case of natural and legal persons, partnerships and trusts, etc.  No business relationships with "front men". It is repeatedly the case that someone administers assets of a third party or companies are established as "front companies". In that respect, it may be the case that such third parties as the person entitled to the money actually do not appear in business dealings.  For the bank, this means the following: Their contracting party is a person other than the beneficial owner. To ensure that such a constellation cannot be misused for money laundering, the bank must know who the person is who is actually entitled to the assets or the business, and must identify the person. It must not allow criminal money to be hidden behind the façade of "front men". In the case of operating legal persons or partnerships, too, front men are to be avoided and the person(s) who actually control(s) the company is/are to be identified. For the bank, this means that it must identify the actual controlling person(s) of a non-listed, operating company to avoid that criminal money is processed via "front companies".  The beneficial owner is to be established not only in the event of doubt, but rather in any case.
	3. Periodic re-iden- tification of con- tracting party/ben- eficial owner	Identification should be reviewed periodically. The frequency depends on the risk of the business relationship, but every 7-10 years at a minimum. In the case of PEP's, the review should be annual.
	4. Special due diligence obligations in the event of suspicion and significant risk	Clear up any suspicions. The bank is required to investigate the background and purpose of a transaction or a business relationship in more detail if:  it is unusual or  it is exposed to an increased risk of money laundering or  there are indications that assets originate from an aggravated tax misdemeanour, an offence under the SCC or a criminal organisation.  In the case of relationships with a potentially greater money laundering risk, the banks have special due diligence requirements (see chapter 3).  The outcome of the (additional) clarification must be documented. Depending on the outcome of the clarification, a decision must then be taken as to whether or not the business relationship is to be  continued,  or terminated, and  adecision is taken at the same time as to whether a report also needs to be filed with the MROS.  Example: A lorry driver receives a bank transfer from Ukraine totalling CHF 100,000. A bank transfer of this size is highly unusual for a lorry driver, so the bank has to make further enquiries. In this example, it becomes apparent that the payment covers the driver's risk premiums for journeys to high-risk areas in the past two years. So it is not a case of money laundering.

Section	Money Laundering		
	5. Record keeping	<b>Ensure full availability of records.</b> Documents concerning the client, transactions and steps taken to clarify certain elements must be retained for future reference in an investigation or audit.	
	6. Organisational methods	Organising operations to facilitate the fight against money laundering. Financial intermediaries take the necessary measures in their respective fields to prevent money laundering, notably by making sure employees and auditors are properly trained.	
Chapter 2	Adjustment of the sun	nmary due to stricter due diligence obligations of financial intermediaries:	
Summary	Due diligence and re	eporting requirements of banks	
	where money launder these requirements.  • Due diligence ok  - Identifying the didentifying the didentification	~	
	Specific due     Documentati     Organisation	ion, and	
Answer 6	Adaptation of answer Suggested answer:	56 due to the stricter due diligence obligation for financial intermediaries:	
		I. Identification of the contracting party	
	6. Organisatio measures	onal  2. Identification of the beneficial owner	
		Requirements	
	5. Record keep	3. Periodic re-identification of contracting party/beneficial owner	
		4. Special due diligence obligations in the event of suspicion and significant risk	

Section	Money Laundering	
3.1.1 When should identity be verified?	Adjustment of the details due to stricter due diligence obligation for financial intermediaries:	
	Verifying a client's identity when opening an account	
	A typical example of where identity verification is required is the opening of a new account. This is examined in further detail in "Deposit services". Following, briefly, are the most important elements:	
	<ul> <li>The client's identity must be verified before the account is opened. The account (or safe-deposit box) is said to be opened when it has been created. If identification of the client and the beneficial owner is delayed and there is already a credit pending on the account, the bank must ensure that missing documents are received within 30 days. The client is not allowed to make withdrawals during this period. If the bank does not receive the documents at the end of this 30-day period, it must freeze the account so that no further deposits may be made. If money laundering is suspected, the bank should not suspend the business relationship, but should notify the appropriate authorities. The bank may only terminate the business relationship itself if it does not receive notification within 40 working days of a report that the reported information will be forwarded to a law enforcement authority. However, the MROS must be informed immediately if the relationship is terminated.</li> <li>To prevent the existence of anonymously held funds and to identify clients, existing bearer savings books must be converted into an account the first time the client comes to the bank. The identity of clients wishing to close the account must always be verified, even for sums of less than CHF 15,000.</li> <li>Verifying the client's identity over the course of the business relationship. Bank employees must exercise the same diligence when a business or individual changes their name (following marriage, e.g.) as when identity is verified for the first time. Identification must be carried out periodically, annually for high-risk business relationships and at intervals of no more than 7-10 years for low-risk relationships.</li> <li>All clients must be identified. Anonymous accounts do not exist in the Swiss banking system. There are two exceptions to this rule however:  In the case of a rental surety account as defined in Article 257 of the Swiss Code of Obligations, a client's identity does not have to be verified.</li> <li>The i</li></ul>	
	to be verified.	
Chapter 3	Adjustment of the summary due to the stricter due diligence obligation for financial intermediaries:	
Summary	Identifying the beneficial owner	
	Form A must be filled out:	
	<ul> <li>when the bank knows the client is not the beneficial owner;</li> <li>when the bank suspects the client is not the beneficial owner;</li> </ul>	
	<ul> <li>when a business relationship is established via correspondence;</li> </ul>	
	for teller operations of amounts exceeding CHF 15,000;	
	when the client is a domiciliary company (unless it is listed on the stock exchange); or	
	when lawyers or notaries act as wealth managers and manage the assets of their clients.	

Section	Deposit Services	
Chapters 1 + 2	No corrections identified.	
3.1.1 Compliance with anti-money laundering legislation	Adjustment due to stricter due diligence requirements for financial intermediaries:  Identification of the contracting party and of the beneficial owner  The Money Laundering Act provides for self-regulation of banking sector institutions involved in financial intermediation. Banks establish their own guidelines for fighting money laundering and submit them to the appropriate supervisory authority for approval. The Agreement on Due Diligence (CDB) predates the Money Laundering Act, in fact.  One of a bank's main responsibilities is to identify the contracting party ("know your customer") and the beneficial owner.	

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Section	Deposit Services			
	Amendment of the provisions on the procedure for suspected money laundering and the obligation retain identification documents due to the revision of the AMLA:			
	Suspicion of money laundering			
	What happens if a bank	cemployee suspects money laundering when verifying the identity of a new client?		
	In this situation, the account is not opened and a report is submitted to the internal money lau reporting office, which instigates the next steps.			
	What happens if a bank employee has a justified suspicion of money laundering in the case of an client? The Money Laundering Act provides for the following process:			
	<ol> <li>Immediate reporting to the internal anti-money laundering department. All banks shoul have such a service. The bank employee must immediately communicate his suspicions, after where the internal department will take over.</li> </ol>			
	<ol> <li>Immediate reporting to the national Money Laundering Reporting Office (MROS). The armoney laundering department conducts inquiries, fills out a report form and forwards it immediate to the national office in case of suspicion.</li> </ol>			
		the Money Laundering Reporting Office. During this time, the bank may con-		
	4. The Money Laundering Reporting Office informs the bank that it is forwarding the re to the prosecuting authority. The assets must now be frozen immediately. This freezing last a maximum of five business days. Either a criminal case is opened and the assets remain frozen the assets are released again.			
		ot receive <b>notification within 40 working</b> days that the information has been		
	forwarded to a law enforcement authority, it has the <b>right to terminate the business relat ship</b> . If it does so, however, MROS must be informed immediately.			
	During the entire course of this process, the concerned party may not be informed of the report. Cf. "Money Laundering" module Chapter 2.2.1.			
	Obligation to keep documents used in the client identification process  Banks create a file on each client. This file, which is usually stored electronically, contains the documer required by the bank to verify the client's identity (copy of official identification, signed check list, sign Form A, etc.).  Banks must keep these files for at least 10 years, including after the business relationship has come to end, to check, if necessary, whether a person's identity was properly verified. If the appropriate author opens an investigation into money laundering, the bank managing the account must be able to prove detail that it verified the client's identity with the required diligence; if it cannot, it is liable.			
3.3.1 Identification of	Adjustment due to stric	cter due diligence obligation for financial intermediaries:		
the beneficial owner for account openings	Identification and determination of the beneficial owner in the case of legal entities			
	Identification of the legal entity	<ul> <li>Company based in Switzerland and listed in the trade register. The identity check is performed by means of the trade register certificate that is not more than 12 months old. As all trade registers can now be accessed via internet, it is also possible to perform this check electronically. The bank can also check in the Teledata databank or the Swiss Official Gazette of Commerce (SOGC) whether the company is listed in the trade register.</li> <li>Company based in Switzerland and not listed in the trade register (associations and other groups). In this case, the identity check is performed by means of the charter (founding documents) and the minutes of the annual general meeting. This enables the person instructed to open the account to prove that the company actually exists.</li> </ul>		
	Identification of the natural person opening an account	In addition, the natural person who is opening the bank account for the company must also be identified. This is done in the same way as for private individuals (identification document and certificate of authenticity if the account is being opened by correspondence). Furthermore, it must be clarified and documented that the person opening the account is actually authorized to open an account for the company.		

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	<ul> <li>When identifying unlisted operating legal entities or partnerships, in addition to the identity check, the controller must be determined. In Switzerland, operating legal entities work to produce a good or service, for example. The identity of the controller is determined by means of "Form K".</li> <li>If the client is not an operationally active company but rather a domiciliary company, the identity of the beneficial owner of the domiciliary company's assets must be determined using "Form A". The control holder/beneficial owner must also be identified.</li> </ul>				
Chapter 3	Additional bullet point in case of suspicion of money laundering:				
Summary	Suspicion of money laundering				
	If money laundering is suspected, the bank must proceed as follows:				
	1. Immediate reporting to the internal anti-money laundering department.				
	2. The internal department will file a report immediately with the national Money Laundering Reporting Office (MROS).				
	<ol> <li>Clarification by the Money Laundering Reporting Office. Client orders may continue to be executed.</li> </ol>				
	<ol> <li>The Money Laundering Reporting Office decides how to proceed. If a criminal case is opened, the assets are frozen for a maximum of five business days.</li> </ol>				
	If the bank does not receive <b>notification within 40 working</b> days that the information has been forwarded to a law enforcement authority, it has the <b>right to terminate the business relationship</b> . If it does so, however, MROS must be informed immediately.				
	Adaptation due to stricter due diligence obligation for financial intermediaries:				
	Opening an account by legal entities				
	The identity check				
	• Companies listed on the trade register: trade register certificate, proof of identity of person opening the account and of the controlling person.				
	<ul> <li>Companies not listed on trade register: charter/minutes of annual general meeting, proof of identity of person opening the account and of the controlling person.</li> </ul>				
Chapter 4	No corrections identified.				

Section	Basic Services
Chapter 1	No corrections identified.

#### Section **Basic Services** 2.2 Payment process-Adaptation of point 1 in the description of the figure: ing in Europe Fig 2-6 Direct debit (LSV+)CYP005FABAde **SECB** European payment system (3) Connected to European payment systems via swisseuroGATE 4 (2) Bank X Bank Z Fabienne Gros's bank Gina Hunziker's bank (Gina's godmother) (5) (1) Gina **Fabienne** Hunziker Gros ① Gina Hunziker asks her bank (Bank X) to transfer EUR EUR 300 is credited to the Swiss account held at the 300 to her godmother Fabienne Gros, who holds an SECB and credited a few minutes later to the account account at Bank Z. Bank X debits the account of Gina of the receiving bank (Bank Z) Hunziker. (2) Bank X transmits the payment order to the SECB in Bank Z is notified of the incoming payment. It credits Fabienne Gros's account. Fabienne Gros is notified of the transaction. Frankfurt via euroSIC 3 The order is transferred by the SECB, which is connected to European payment systems (TARGET 2). Chapter 3 Revision whole chapter 3: The multi-channel offer includes the distribution channels that a bank offers for products and services. The offer is available to customers around the clock. This creates a sales mix that is integrated into the overall concept. The multi-channel offer of the banks is constantly developing. The following channels enable clients to contact their bank: Fig. 3-1 Multi-channel banking 24-hour banking Digital banking (section 3.2) ATMs (section 3.1) Automatic teller machine with cash withdrawal Online banking Mobile banking function/with or without Access to accounts, Account balances, cash deposit function custody accounts, and stock market orders, Currency exchange function stock market information share price information Multi-channel banking allows clients to do their banking anytime, anywhere. For the bank, this implies considerable savings in terms of time and money. However, there is also the option of contacting a customer advisor directly online via video and receiving advice. 3.1 Automatic teller machines 3.1.1 What banking can be done at ATMs? Automatic teller machines can be used to perform a variety of transactions at any time, at a competitive cost. It should be noted that external bank withdrawals are relatively expensive. They are generally located in an area of the bank that is accessible 24 hours a day using a bank card and a personal identification number (PIN).

Basic Services					
Fig. 3-2 Functions of AT	Ms				
Automatic teller machines					
Cash withdrawal function	n Cash withdrawal ar function, Currency function		No cash withdrawal function (Automatic service machine)		
Cash withdrawal funct	ion				
at ATMs of their own ban	pensers that clients access wit k, clients may also check their PIN. Many ATMs dispense bo	r balances ar			
Cash withdrawal and deposit function, currency exchange function					
belong to the client's bank and EUR. ATMs with dep	. Some ATMs accept deposits osit functions are increasingly	exclusively ir replacing nig	some ATMs, provided the machine in CHF, while others accept both CH ght deposit boxes. posits; they do not provide access t		
account balances or allov	cash withdrawals.				
· ·	offer the possibility to withdra	w foreign cu	rrencies (money exchange function		
Example					
Patrick and Gina Hunziker saw many customers at their clinic today, some for massage appointment others for nutritional counselling. Business has been so steady recently that the Hunziker's have not he time to deposit the week's earnings at the bank. They want to do so today without fail, to avoid leavilarge sums of cash at the clinic. They take CHF 750 from the cash register, deposit the money at an Aland receive a deposit slip. The ATM offers the same security as a night deposit box.  ATMs with no cash withdrawal function (Automatic service machine)  These are self-service terminals for bank clients only, and are used for non-withdrawal services such					
paying bills or checking account balances.					
3.1.2 Advantages for c	ients and banks				
than conventional bankin ATMs may be used by all	g channels. Sometimes ATM t clients except those holding ac	ransactions	g hours at a more competitive cos are even free. which no withdrawals may be mad		
	(e.g. pillar 3a retirement accounts).  Fig. 3-3 Selling points for ATMs				
rig. 3-3 Selling points to	ATIVIS				
Flexibility	24-hour banking				
TICKIDIIILY					
Simplicity	User-friendly terminals				
-	User-friendly terminals Several services are offered				
Simplicity	•				

• automated processing of transactions **reduces costs** for the bank.

assistance in the form of support for first-time use.

• clients are able to use automatic teller machines without detailed instructions. They may need

#### Section Basic Services

#### 3.2 Digital banking

**Definition:** Digital banking is the term for banking transactions that are carried out independently of location and bank opening hours. In digital banking, the customer connects to the bank's computer via the Internet. Clients can access services offered via mobile, Internet, or the bank's IT network for their every-day banking needs, such as checking account balances, printing bank statements, transferring money or placing stock market orders.

Online banking is highly popular among both retail and business clients, who today make a large number of payments online.

With digital banking, however, the customer can not only process payments, but also gains direct access to various banking services.

Fig. 3-4 Typical online banking services

Accounts	Payments	Custody accounts	Financial assistants
check balances     check recent     movements     print statements     manage credit and     debit cards (e.g. card     limits)     query credit card     transactions	<ul> <li>in Switzerland and abroad</li> <li>in CHF or a foreign currency</li> <li>transfer funds between accounts</li> <li>set up, modify or cancel standing orders</li> <li>check/modify standing orders</li> <li>check recent payments</li> </ul>	<ul> <li>check balances</li> <li>set up, modify or cancel stock market orders</li> <li>check financial market information</li> </ul>	<ul> <li>analysis of personal expenses</li> <li>budget planning</li> <li>manage savings targets</li> </ul>

Online banking is continually expanding. The expansion also includes interactive consultations, contracting (e.g. mortgages), trading in cryptocurrencies, etc

## Access conditions

To access online banking, clients must have:

- a computer or mobile devices (smartphone or tablet);
- Internet access (Provider contract);
- an account or custody account with the bank;
- a digital banking contract;
- a password plus Two-Factor Authentication (2FA).

Online banking is available to all clients with Internet access. In the case of clients abroad, it is important to remember that Internet use may be subject to restrictions in some countries.

Well over half of all logins to digital banking today are made via mobile devices such as smartphones and tablets.

### Security features

Security features must guarantee the confidentiality of both sensitive data and client communication with the bank.

Fraudsters (known as cybercriminals) are increasingly attempting to exploit **electronic payments** for their criminal ends.

"Phishing", for instance, is where a fraudster sends an e-mail to a client of a bank telling them that their account information and login details (e.g. user name and password) are no longer secure or up to date and that they need to change them by following the link provided in the e-mail. If the client clicks on this link, they will be redirected to a website faked by the fraudster that could easily be mistaken for their bank's homepage. The fraudster will then use the stolen data to carry out transactions in the victim's name or misuse their credit card.

240.0 00.1.000	S				
so that, when the notice that they	he bank clien / have been ta	t types their aken to a bo	bank's Internet ogus site. The clie	address (URL) i ent enters their	vebsite's server, manipulating into their browser, they do not login details on this site, which ted form of fraud than phishin
256-bit SSL ei need any extra transmitted onli	ncryption is encryption so ine, protecting	used to pro oftware. The g it against p	tect all digital bar system uses SS	nking transaction L technology to dsters. <b>SSL (Se</b>	ng services secure. For instance ons, meaning that clients do not automatically encrypt any da cure Sockets Layer) is a high
· ·	J	Ü	•		sation features such as contraction features such as contractions (photos of the feature features) and the features are such as contractions are s
so that, when the notice that they	he bank clien / have been ta	t types their aken to a bo	bank's Internet ogus site. The clie	address (URL) i ent enters their	rebsite's server, manipulating into their browser, they do not login details on this site, which ted form of fraud than phishir
256-bit SSL ei need any extra	<b>ncryption</b> is encryption so	used to pro oftware. The	tect all digital bar system uses SS	nking transactio L technology to	ng services secure. For instanc ons, meaning that clients do n o automatically encrypt any da ecure Sockets Layer)
Fig. 3-5 Securi	•		•	•	
			Authenticat	ion	
Contract nu	mber +		Password	+	2FA via separate app (pushTAN and photoTAN) or offline tools (photoTAN)
Example					

Section	Basic Services					
	Patrick starts by signing in	Patrick starts by signing in. The system prompts him for the following information:				
	Contract number	849302				
	Password	XXXXXX				
	1 40011014	70000				
	Via a separate app, he rec gives him access to e-bar	reives a QR code, which he must photograph via a separate bank app. This then nking.				
	enter the stock market or	ough the entry screen so that even Mr Hunziker, as a "non-banking expert", can der without any problems. A few days after entering the stock exchange order, the written order confirmation from his bank.				
	The SwissID should also be a wide range of sectors. In Credit Suisse, Raiffeisen, members. The SwissID is	be mentioned in this context. SwissID was launched jointly by companies from addition to state-owned companies, insurance companies and health insurers, SIX, UBS, Zürcher Kantonalbank and the Cantonal Bank of Geneva are also intended to create a uniform digital identity. However, due to a currently missish electronic identities are not as strong as ID/passport.				
		More information on SwissID can be found here: www.swissid.ch				
	systems) in order to dete	or anomalies using complex IT systems known as <b>ADS</b> (anomaly detection ect potential client risks automatically. In the case of credit cards, for instance, re identified and reported.				
	3.2.1 Kundennutzen un	nd Banknutzen				
	Kundennutzen					
	geschäfte erledigen. Der l	g kann der Kunde von unterwegs, zu Hause oder vom Geschäft aus seine Bank- Kunde ist nicht mehr an die Öffnungszeiten der Bank gebunden und kann seine omputer aus oder via Telefon bewirtschaften.				
	Fig. 3-6 Verkaufsargume	Fig. 3-6 Verkaufsargumente digitales Banking				
	Simplicity	User-friendly systems				
	Flexibility	24-hour banking				
	Cost-effectiveness	Few or no fees				
	Security	Multi-level				
	Variety of features	Various transactions and queries possible, communication such as writing messages or online identification				
	Advantages for banks					
	The following are the mai	in advantages of digital banking for banks:				
	Clients perform many	g of transactions <b>reduces costs</b> for the bank.  transactions themselves, making payments largely <b>automated</b> .  sks, client advisors have more time to dedicate to <b>customer support</b> .				

Section	The Swiss National Bank
All chapters	No corrections identified.